

East Community Assembly

Thursday 13 December 2012 at 6.30 pm

**To be held at Victoria Centre, Stafford
Road, S2 2SE**

The Press and Public are Welcome to Attend

Membership

Councillors Pat Midgley (Chair), Jenny Armstrong, John Campbell, Julie Dore,
Terry Fox, Harry Harpham, Mazher Iqbal, Martin Lawton, Mary Lea, John Robson,
Lynn Rooney and Jack Scott

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Angela Greenwood, Community Assembly Manager
Tel: 0114 273 5708
Email: angela.greenwood@sheffield.gov.uk, or
- John Turner, Democratic Services
Tel: 0114 273 4122
Email: john.turner@sheffield.gov.uk

**EAST COMMUNITY ASSEMBLY AGENDA
13 DECEMBER 2012**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
The Chair to welcome attendees to the meeting and to outline basic housekeeping and fire safety arrangements
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting
- 6. Community Presentation**
To thank local residents for the valuable work undertaken by them in the East Community Assembly area
- 7. Park Hill Flats - Update**
Amanda James, Sheffield City Council Regeneration Team, to report
- 8. Minutes of Previous Meeting**
To approve the minutes of the meeting of the Assembly held on 27th September, 2012
- 9. East Community Assembly Budget - Update**
Report of the East Community Assembly Manager on allocations from the Assembly's Discretionary Budget
- 10. East Community Assembly Local Highway Schemes - Update**
Report of the Community Assembly Highways Link Manager on highway initiatives and schemes in the Community Assembly area
- 11. Date of Next Meeting**
To note that the next meeting of the Community Assembly will be held on Thursday, 21st March, 2013, from 6.30 pm to 8.30 pm, at Church of Christ, Station Road, Darnall, S9 4JU

This page is intentionally left blank

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

New standards arrangements were introduced by the Localism Act 2011. The new regime made changes to the way that members' interests are registered and declared.

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.
- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) -
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

Under the Council's Code of Conduct, members must act in accordance with the Seven Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership), including the principle of honesty, which says that 'holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest'.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life.

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council's website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk

This page is intentionally left blank

East Community Assembly

Meeting held 27 September 2012

PRESENT: Councillors Pat Midgley (Chair), Julie Dore, Terry Fox, Harry Harpham, Mazher Iqbal, Martin Lawton, Mary Lea, Lynn Rooney and Jack Scott

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Jennifer Armstrong, John Campbell and John Robson.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified.

3. DECLARATIONS OF INTEREST

3.1 Councillor Lynn Rooney declared a personal interest in agenda item 7 (East Community Assembly Budget Update), as a member of the Management Committee for the Stradbroke and District Community Association, but participated in this item.

3.2 Councillors Martin Lawton and Pat Midgley declared personal interests in agenda item 7 (East Community Assembly Budget Update), as members of the Manor Castle Development Trust, but participated in this item.

3.3 Councillor Terry Fox declared a personal interest in agenda item 7 (East Community Assembly Budget Update), as a member of Manor Rights Advice Centre, but participated in this item.

4. COMMUNITY PRESENTATION

4.1 The East Community Assembly extended its thanks to the Olympic Torchbearers from the area, John Birkhill and Ryan Wilkinson, who were both present at the meeting, for their outstanding charity work and inspirational stories.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Petitions

There were no petitions submitted to the meeting.

5.2 Public Questions

Grass Cutting

5.3 Dawn Dale asked who owned the land between Castle Court and Manor Oaks

Gardens, as there were problems with the land not always been looked after, especially with regard to grass cutting. In response, it was clarified that Guinness Northern Counties Housing Association had the land on a long lease from when Castle Court was re-developed in 1991. The Community Assembly Manager was aware that this piece of land was an issue within the community, and she suggested that a meeting be arranged with Guinness Northern Counties about potential new uses of the land, as part of the Assembly's work around Wybourn.

RESOLVED: Councillor Jack Scott, Cabinet Member for Environment, Waste and Streetscene, would take up this issue and report back to the next meeting of the Assembly.

Safeguarding Training for Voluntary Groups

- 5.4 Barbara Morris asked about Safeguarding training for voluntary groups which was available free of charge, as it seemed that no such resource currently existed. Naseem Howley added that she too had been unable to locate suitable training funds for 5-16 years. Members were extremely concerned by this, and requested a follow up on this topic.

RESOLVED: The Community Assembly Manager, in conjunction with the Chair, to investigate, and provide a full report back at the next meeting of the Assembly.

6. MINUTES OF PREVIOUS MEETING

- 6.1 The minutes of the meeting of the Assembly held on 21st June 2012 were approved as a correct record, and, arising therefrom, it was noted that;

(a) any more nominations for the 'ugly railings' project should be forwarded to the Community Assembly Manager for the Probation Service project;

(b) the Bernard Street railings had been damaged and were awaiting repair, and

(c) there would be a further update on the parking/ locked gates situation at Norfolk Park Student Village at the next meeting of the Assembly, as this situation was being re-assessed in November 2012, now that the students had returned for the new academic year.

7. EAST COMMUNITY ASSEMBLY BUDGET UPDATE

Summary of Item

- 7.1 The Community Assembly Manager reported that the discretionary budget allocation for the East Community Assembly for 2012/13 was £336,958. It was noted that some allocations of funding from the East Assembly Discretionary Budget 2012/13 had already been agreed at the Assembly meetings held on March 29th 2012 and 21st June 2012.

- 7.2 The report now submitted outlined proposals for allocating funding of £73,857 to additional named projects from the remaining funds for Ward-based projects, with

allocations of the remaining unallocated funding of £58,600 to be delegated to the Assembly Manager, in consultation with the Chair. Any funding allocations made between October and December 2012 would be reported at the Assembly meeting to be held in December 2012.

Decision Taken

7.3 **RESOLVED:** That the East Community Assembly;

(a) agrees to allocate East Community Assembly discretionary funding to the various 'New projects for decision Sept 2012', as set out in section 4 of the report now submitted;

(b) authorises the East Community Assembly Manager, in consultation with the Chair, to work up and agree the details of the proposed allocations and projects set out section 4 of the report now submitted;

(c) authorises the East Community Assembly Manager, in consultation with the Chair, to agree the allocation to projects that meet the Assembly's priorities of all unallocated funding as indicated in section 4 of the report now submitted, together with any funds unclaimed or returned by any of the projects referred to in the report now submitted, and requests the Manager to report back to the Assembly's December meeting with details of all allocations made under this delegation, and

(d) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in the report now submitted is made available, and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that s/he considers appropriate.

Reasons For The Decision

7.4 The purpose of the Discretionary Budget is to help fulfil the priorities of the East Community Assembly Plan. These priorities were identified through consultation with local residents, groups and partners during 2011. The East Assembly Community Plan priorities currently are:

- Tackling unemployment and increasing skills
- Tackling poverty
- Stronger communities
- Safer communities
- Improving the environment
- Transport and Highways
- Better health

Educational attainment is seen as the overarching priority that all projects and activity funded by the Assembly should be tackling in 2012/13. All the projects proposed for funding contribute to one or more of these priorities.

Alternatives Considered and Rejected

- 7.5 The priorities of the Assembly were agreed in September 2011. The Assembly Manager has regular discussions with partners and the community about ideas for possible projects. Those that meet the priorities of the Assembly are worked up into a project proposal. All of these current proposals are being recommended for funding. Other projects may be considered in the future if funds permit and they meet the priorities of the Assembly.

Any Interest Declared or Dispensation Granted

- 7.6 Councillor Lynn Rooney declared a personal interest in this agenda item, as a member of the Management Committee for the Stradbroke and District Community Association, but participated in the item.
- 7.7 Councillors Martin Lawton and Pat Midgley declared personal interests in this agenda item, as members of the Manor Castle Development Trust, but participated in the item.
- 7.8 Councillor Terry Fox declared a personal interest in this agenda item, as a member of Manor Rights Advice Centre, but participated in the item.

8. HIGHWAYS UPDATE

Summary of Item

- 8.1 The Assembly received a report of the Head of Transport and Highways regarding East Community Assembly Local Highway Schemes. In the absence of the Major Schemes Manager, Andrew McKie, the Community Assembly Manager presented the report.
- 8.2 It was noted that the East Community Assembly had an overall budget of £110,799 available for 'local highway schemes' in 2012/13, as part of devolving decisions and priorities on local issues and improving the responsiveness of the Council to meeting local requests. The East Community Assembly had already agreed a list of schemes for implementation in 2011/12, and it was intended to continue and complete those schemes in the current financial year. The report now submitted contained an update on the actual progress of the limited number of schemes that were affordable within the current budgetary position.

Decision Taken

- 8.3 **RESOLVED:** That the East Community Assembly;
- (a) notes the current budgetary position regarding funding availability (£110,779);
- (b) notes the Duke Street briefing note contained within the report now submitted, and refers this issue to the Cabinet Highways Committee for its consideration and decision;

(c) notes the progress being made with the scheme on East Bank Road (Total £92,000);

(d) recognises the need for Ward nominations for small scheme improvements to a total cost of £5,000 per Ward;

(e) notes that as part of the Streets Ahead Contract, the Manor Estate, Base Green and Wybourn zones are programmed to be improved in 2013, and

(f) notes that the Woodthorpe 20 mph speed limit zone will be funded from strategic resources in 2013/2014.

Reasons For The Decision

- 8.4 The East Community Assembly supports and funds highways schemes at the locations of the highest number of child accidents. The Community Assembly and Transport and Highways teams, in discussion with Ward Members, have analysed the requests from local residents and undertaken some preliminary feasibility work on a provisional list of potential projects, which has enabled the identification of a list of schemes to be implemented in 2012/13.

Alternatives Considered and Rejected

- 8.5 The programme of local highway schemes can be updated and added to as the year progresses, reflecting new priorities identified by local people. The full list of requests for local highway schemes in the East Community Assembly area can be found in a new register, now available on the Council's website. This register will act as the central source of all requests for projects which will be assessed by Transport and Highways staff for feasibility and then provides the basis for selecting future schemes in partnership with the local community and reflecting the Assembly's Community Plan.

Any Interest Declared or Dispensation Granted

- 8.6 None declared.

9. FUTURE MEETINGS

- 9.1 It was noted that future meetings of the East Community Assembly would be held as follows- 13th December 2012 - Victoria Centre, Stafford Road, S2 2SE, 6.30 pm, and 21st March 2013- Church of Christ, Station Road, Darnall, S9 4JU, 6.30 pm.

This page is intentionally left blank



SHEFFIELD CITY COUNCIL East Community Assembly Report

Report of: East Community Assembly Manager

Date: 13th December 2012

Subject: East Community Assembly Discretionary Budget
2012/13

Author of Report: Angela Greenwood
East Community Assembly Manager
angela.greenwood@sheffield.gov.uk
Tel: 2735708

Summary:

The discretionary budget allocation for the East Community Assembly for 2012/13 is **£336,958**. Allocations of funding from this Discretionary Budget 2012/13 were agreed at the Assembly Meetings on March 29th 2012, 21st June 2012 and 27th September 2012, with the allocation of the remaining £58,600 of unallocated funding delegated to the Assembly Manager, in consultation with the Assembly Chair.

Allocations of the remaining £58,600 of funding to local projects were made between October and December 2012, and are now reported back to the Assembly meeting for information as requested.

Reasons for Recommendations:

At its meeting on 27th September 2012 the East Community Assembly requested the Assembly Manager to report back to the Assembly's December meeting with details of all allocations of funding made under the delegation of authority conferred on her at that meeting.

Recommendations:

That the East Community Assembly notes the decisions made by the East Community Assembly Manager, in consultation with the Chair, under powers

delegated to her by the Assembly at its meeting on 27th September 2012, as set out in Section 4 of this report.

Background Papers: ECA 29th March, 21st June and 27th September
2012 Budget Papers

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES Cleared by:
Legal Implications
YES Cleared by: Andrew Bullock
Equality of Opportunity Implications
YES (East Community Plan EIA) Cleared by: Phil Reid
Tackling Health Inequalities Implications
YES
Human rights Implications
NO
Environmental and Sustainability implications
YES
Economic impact
NO
Community safety implications
YES
Human resources implications
NO
Property implications
NO
Area(s) affected
East Community Assembly area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary

The discretionary budget allocation for the East Community Assembly for 2012/13 is **£336,958**. Allocations of funding from this Discretionary Budget 2012/13 were agreed at the Assembly Meetings on March 29th 2012, 21st June 2012 and 27th September 2012, with the allocation of the remaining £58,600 of unallocated funding delegated to the Assembly Manager, in consultation with the Assembly Chair.

Allocations of the remaining £58,600 of funding to local projects were made between October and December 2012, and are now reported back to the Assembly meeting for information as requested.

2. What does this mean for people within the East Community Assembly Area?

These latest allocations of East Assembly Discretionary Funding ensure activity takes place in the East of Sheffield to address the following priorities in the East Community Assembly Plan, specifically:

- Tackling unemployment and increasing skills
- Stronger communities
- Safer communities
- Improving the environment
- Better health

Educational attainment is seen as the overarching priority that, where appropriate, use of the discretionary budget would contribute to the over all outcome.

At the 29th March 2012 East public meeting, members agreed to have the East budget split into ward budgets based on a formula using the Index of Multiple Deprivation (IMD).

3. Outcomes and Sustainability

The funding allocations detailed in this report contribute to the delivery of the priorities in the East Community Assembly Plan, thus benefiting residents in the East Assembly Area.

The projects and activity supported contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the East Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects, and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities and activities that bring people together.
- **Vibrant**; support the community and voluntary sector in the East by working with them to achieve the priorities for the area.
- **Sustainable**; ensure that projects are owned by the community where possible and that the Assembly plays a key role in enhancing the local environment.

The funding also supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

Priorities

- Supporting and protecting communities

Values

- Spend public money wisely
- Long term view
- Enable individuals and communities

Outcomes

- Better Health and Wellbeing
- Safe and Secure Communities
- An Environmentally Responsible City

4. The Funding Allocations

Unallocated 2012/13 Budget: £58,600

There was £58,600 of unallocated funding for 12/13 on 27th Sept 2012. The decision of this was delegated to the Assembly Manager, in consultation with the Assembly Chair, to fund local projects that made a difference locally and worked to the Assembly priorities.

All projects have been looked at across the Assembly to ensure that those projects needing funding more urgently still met the Assembly priorities.

The top three projects for the Assembly in November were seen as:

- Arbourthorne Community Primary School Caretaker's House
- Arbourthorne Fields playground
- New Arrivals work in Darnall ward

Arbourthorne Primary School's Head-teacher contacted their ward Councillors with a new project meeting educational attainment priority to convert the old Caretaker's House into a Learning Resource. Working with the school, and the Property and Facilities Management Team within the Council, this empty property can be converted into school and community use, using funding from the Assembly and other sources.

Arbourthorne Fields has a new playground planned for spring 2013 and the Assembly was approached by the User Group for financial assistance to ensure the scheme can be delivered in full as planned, including seating and landscaping around the new play equipment.

New Arrivals work in Darnall Ward was agreed as a priority, although the Assembly Manager has agreed that Central Refugee Organisation's bid to the Assembly must be tied into existing and potential work with new arrivals in the East CA area and the work SCC and partners are doing in Page Hall. The agreement with the CRO will ensure this work adds to current work and the partner meetings just started in the East for new arrivals.

Final Allocations

The remaining funding in the Assembly's discretionary budget has now been allocated by the Assembly Manager, in consultation with the Chair, as set out in the following final list. This allocation exercise has been based on ensuring all final spend is balanced between the money available, ability to spend before March 13, ward need, making a difference locally and tackling Assembly priorities.

Ward	project	Priorities	detail	amount	notes
A D R	Locality C Schools Reading for pleasure project for Y3	Educational attainment	Contribution to a book project working with Locality family of schools for every 7 year old Jan-Mar 13	£2,000	Over three wards
A	Arbourthorne Community Primary caretaker's house learning resource	Educational attainment Tackling poverty Stronger communities	School led project to part fund building works to convert the old caretaker's house into a learning resource centre for the school	£15,399	Another £4k from Arb SIP pot to total £19,399 for this project
A D MC	Locality C Learning event Ponds Forge	Educational attainment Cohesion (stronger communities)	Contribution towards the Locality C school event at Ponds Forge in Nov 12	£2,000	Over three wards
A	Arbourthorne Fields playground landscaping and seating	Stronger communities, safer communities,	Contribution towards funding of the new playground scheme so all planned landscaping	£7,500	£2,500 to be sought from community first by FO

		improving the env	and seating can be created		group
D	Central Refugee Organisation	Cohesion (stronger communities) Safer communities	Funding of work by CRO to create a voice for new arrivals in Darnall and Tinsley	£3,000	To link with work by SCC and health in the ward
D	Station Road Gennel Mocam	Safer communities Stronger communities, Env	Closure of the gennel at Staniforth rd end and movable Mocam camera to reduce Anti Social Behaviour down the side of Birs Beers and on the car park in Darnall	£5,377	
D	Small grant top up	Stronger communities	Darnall small grants top up to fund round 2	£9,000	
D	After Dark tickets	Safer communities	Funding of 165 tickets @£6 young people from the area	£990	
D	Shirland Lane/ Bramham Close env. improvements	Improving the env	Joint project with Places for People for a new bin on the estate	£410	
MC	Manor Library Xmas lights	Stronger communities	Xmas light display on the library	£424	
MC	Manor Castle ward newsletter	Stronger communities	Assembly led ward newsletter to promote community work in the area	£2500	
MC	Manor Deep Pits Allotment	Safer communities	New lock and key system for community allotments to reduce vandalism	£2000	
MC	Salvation Army	Reducing poverty Employment and skills	Funding to help the growing volunteer base, assist the food parcels and clothing banks in operation	£8,000	
	TOTAL ALLOCATED			£58,600.00	
	LEFT TO ALLOCATE			0	

Changes to Original Ward Allocations

It is noted that the final allocations set out above result in a change to the original ward allocations, as shown below.

Ward	Original allocation March 12	Revised allocation Nov 12	Change
Arbourthorne	£79,899	£88,733	+£8,834
Darnall	£91,841	£87,444	-£4,397
Manor Castle	£98,860	£92,666	-£6,194
Richmond	£60,357	£60,357	0
Total	£330,957.00	£330,655.00	

Total Projects

A total of 46 different larger projects will be funded during 12/13. This assumes the SIP pot and small grants of £44k are one project each, so the total numbers of groups and projects assisted will be much higher. (All the allocations for 2012/13 are listed in the Appendix to this report.)

5. Financial Implications

The East Assembly was given a £336,958 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the East Assembly Plan. These funds have now been fully allocated to support area or ward based activity, but the budget has not been exceeded.

6. Legal Implications

In implementing the decisions of the Assembly Manager set out in section 4 of this report reliance can be placed on the power conferred on the Council by Section 1(1) of the Localism Act 2011 (the 'general power of competence').

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council's Constitution including the Council's Contracts Standing Orders and all applicable procurement rules.

7. Equality of Opportunity Implications

The East Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the East Community Assembly Plan (which is supported by the Assembly Plan Equality Impact Assessment). In formulating the funding decisions set out above, the Assembly Manager was mindful of the Council's public sector equality duty.

8. Human Resource Implications

None for Sheffield City Council.

9. Environmental and Sustainability Implications

A number of the projects to be funded positively promote the environmental and sustainability agenda. Where appropriate advice has been taken to ensure that activities to be funded provide a positive impact.

10. Mitigation of Risk

The risks relating to funding allocations reported above have been considered by the East Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity, to assess whether projects have been effective.

The Accountable Bodies Team will administer the distribution of funding and ensure agreed targets and outcomes are being met. They will do this through the receipt of monitoring forms from providers and by visiting projects / activity on the ground.

The Assembly Manager will ensure payments are made as per the project proposal form and are released on time as per Council rules. The projects need to be aware that all funding must be spent by 31st March 2013 and no carry forward or extension is likely.

11. Alternative Options

The priorities of the Assembly were agreed in September 2011. The Assembly Manager has regular discussions with partners and the community about ideas for possible projects. Those that meet the priorities of the Assembly are worked up into a project proposal. All the worked up proposals have been approved for funding.

Other projects may be considered in the future if additional, funds become available and they meet the priorities of the Assembly.

12. Reasons for Recommendations

At its meeting on 27th September 2012 the East Community Assembly requested the Assembly Manager to report back to the Assembly's December meeting with details of all allocations of funding made under the delegation of authority conferred on her at that meeting.

13. Recommendations

That the East Community Assembly notes the decisions made by the East Community Assembly Manager, in consultation with the Chair, under powers delegated to her by the Assembly at its meeting on 27th September 2012, as set out in Section 4 of this report.

Angela Greenwood
East Community Assembly Manager
27th November 2012

APPENDIX: 2012/13 Assembly funding agreed to date

Assembly wide

Consultation/engagement budget £6000

Ward projects

Arbourthorne Ward

Final agreed allocations:

	Arbourthorne	Detail	Priority	Amount
1	Horticulture Apprenticeship Scheme by Green Estate	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000
2	Small grants	Small grants scheme up to £1k, all allocated in round 1.	Tackling poverty	£5,000
3	SIP pot	Pot for small projects that can be implemented quickly to make a difference, eg Residents only parking signs Guildford Rise, Scoop Aid family support work	Stronger communities	£10,000
4	Centre in the Park	Physical improvements to the café area of the Centre to : -allow café users to see their children in the playground -make the café more visible -to encourage more use of the café and increase footfall in the Centre	Stronger communities	£10,000
5	Community Bonfire	Match Manor Castle ward to offer part funding of the Green Estate led Manor fields bonfire event held Nov 5 th	Safer communities	£2,000
6	Community development worker	Part funding of worker Oct-Mar to continue the community development work in the ward bringing groups together, supporting groups, funding advice, ensuring local services meet needs and start up activity where needed.	Stronger communities	£7,500
7	Community tree Project	Parks project to continue the tree planting and educational project in the ward with schools and community groups	Educational attainment	£5,000

8	Newsletter	Winter and spring editions of a ward wide newsletter to be produced by the Arbourthorne Centre on behalf of the community	Stronger communities	£5,000
9	Arbourthorne Centre	One off grant for running costs of the Community Centre on Edenhall Road Oct 12-March 13	Stronger communities	£10,000
10	Small grants	2 nd round of small grants for community groups	Tacking poverty	£5,000
	allocated after Sept 12			
	New projects			
11	Arbourthorne Community Primary caretakers house learning resource	Funding of building works to convert the old caretakers house into a learning resource centre for the school	Educational attainment Tackling poverty Stronger communities	£15,399
12	Locality C Learning Event at Ponds Forge	Split over 3 wards, contribution to the Locality C school event at Ponds Forge in Nov 12	Educational attainment Stronger communities	£667
13	Locality C Reading for Pleasure school book project	Books for every 7 year old through local schools	Educational attainment	£667
14	Arbourthorne Fields playground landscaping and seating	Contribution towards funding of the new playground scheme so all planned landscaping and seating can be created	Stronger communities, safer communities, improving the env	£7,500
	Revised spend			£88,733

Darnall Ward

Final agreed allocations:

	Darnall	Detail	Priority	Amount
1	Small grants	Small grants scheme for community activity in the ward	Stronger Communities	£10,000
2	Horticulture Apprenticeship	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000
3	Darnall Family Development Project	Part funding as a one off grant to enable their continuation and allow time to apply for other funding.	Improving Health	£10,000

4	Community support for Forums	Part funding of two Forums for community support activity including issue based consultation, running a post office, and hosting public meetings.	Stronger Communities	£40,000
5	Morrisons community bus	Half funding of a weekly Friday community bus from Darnall Poole Rd and Greenlands area to and from Catcliffe Morrisons, Morrisons to provide the other half of funding.	Tackling Poverty	£1,000
6	Darnall Well Being (DWB)	administration costs to create and support a stakeholder group for the community for the new health Centre on Main Road, Darnall	Improving health	£2,000
	Allocated after Sept 12			
	New projects			
7	Learning Event at Ponds Forge	Split over 3 wards, contribution to the Locality C school event at Ponds Forge in Nov 12	Educational attainment Stronger	£667
8	Central Refugee Organisation	work by to create a new voice for new arrivals in Darnall and Tinsley, focused on the new Roma Slovak community	Stronger communities	£3,000
9	Station Rd Gennel Mocam and closure	Part closure of the gennel and movable camera to stop ASB and criminal activity	Safer communities	£5,377
10	Small Grant top up	Darnall small grants round 2 top up to fund agreed grants	Tackling poverty	£9,000
11	After Dark Tickets	Funding of 165 tickets @£6 for youth groups in the ward	Safer communities	£990
12	Bin for Shirland Close	As part of Darnall Clean up week, new bin working with Places for People	Improving the environment	£410
	Revised spend			£87,444

Manor Castle Ward

Final Agreed allocations:

	Manor Castle	Detail	Priority	Amount
1	Small grants	Small grants scheme for community activity in the ward	Tackling poverty	£10,000
2	Horticulture Apprenticeship Scheme	£5k per ward	Employment and skills	£5,000

3	Community Development Worker (CDW)	Continuation of the part funding of post under Manor Castle Development Trust (MCDT). For 12/13 this post to focus on: - Support for the three Forums in the ward - Community First	Stronger Communities	£9,000
4	Manor After School Kids Klub (MASKK)	Continuation of funding from 11/12 to retain their current provision	Educational attainment	£5,000
5	Manor Over 50s Project	Continuation of project into 12/13, part funding a salary post with other partners	Improving health	£8000
6	Community Bonfire on Manor Fields	Part Funding for 12/13	Safer communities	£2000
7	Wybourn youth project	Funding for a partnership youth project for Wybourn to be led by Manor Castle Development Trust and working with Great Places Housing Association, Safer Neighbourhood Team, Community Youth Team, Sheffield Futures, Wybourn Youth Trust and other local partners.	Safer communities	£20,000
8	Manor Rights and Advice Service	To enable the transfer of the building to another charity	Reducing poverty	£3,000
9	Signpost	To fund continued intensive work with young people on the Manor from the Signpost project based on Harborough Avenue, Manor	Employment and skills	£2,500
10	Wybourn Leg Up	Intensive work by Manor Castle Development Trust (MCDT) on young people on Wybourn furthest away from employment opportunities	Employment and skills	£5,000
11	Pipworth Road old Gym (Manor Boys and Girls Club)	Investment in the building currently occupied by Manor Boxing Club and known as Manor Boys Club	Stronger communities	£10,000
	Allocated after Sept 12		£19,360	
	New projects			
12	Learning Event at Ponds Forge	Split over 3 wards, contribution to the Locality C school event at Ponds Forge in Nov 12	Educational attainment Stronger communities	£666
13	Manor Castle ward newsletter	Assembly led ward newsletter to promote community work in the ward	Stronger communities	£2500

14	Manor Deep Pits Allotments	New lock and key system for community allotments to reduce vandalism	Safer communities	£2000
15	Salvation Army Duke Street	Funding to help the growing volunteer base, assist the food parcels and clothing banks in operation	Reducing Poverty	£8000
	Revised spend			£92,666

Richmond Ward

Agreed allocations:

	Richmond	Detail	Priority	Amount
1	School grants	School council small grants scheme for schools in the ward. Projects recommended by the School Councils of local junior schools.	Employment and skills	£10,000
2	Horticulture Apprenticeship Scheme	£5k per ward as agreed at public meeting in March 12	Employment and skills	£5,000
3	Small grants	Small grants scheme for up to £500 for community groups in the ward	Stronger communities	£5,000
4	Stradbroke Anti Social Behaviour (ASB) hotspot	Stradbroke Tenants and Community Association led project to move a mobile camera to the latest ASB hotpost	Safer communities	£3,000
5	Community centre works (1)	New boiler for Stradbroke Community Centre	Stronger communities	£2,000
6	Community Centre works (2)	Richmond Park Bowling Pavilion New internal toilet and works	Stronger Communities	£4,000
7	Woodthorpe 20 mph Zone	Top up of the Assembly's recommended 20mph scheme for 12/13	Safer communities	£6,500
8	Community Development Worker (CDW)	Trainee CDW post to recruit a local person host to be Stradbroke and District Community Association.	Employment and skills Stronger communities	£20,000
9	Small highways/small grants	Pot of funding for small highways or small improvements for the Richmond ward	Safer communities	£4,857
	total for year		£60,357	
	Left to allocate		£0	

This page is intentionally left blank



SHEFFIELD CITY COUNCIL Report to East Community Assembly

Report of: Head of Transport and Highways

Date: 13th December 2012

Subject: East Community Assembly Local Highway Schemes

Author of Report: Andy Mckie

Summary:

This report summarises the progress made in advancing both small and large schemes requested by the East Community Assembly.

Reasons for Recommendations:

The East community Assembly support and fund highways schemes at the locations of the highest number of child accidents

The Community Assembly and Transport & Highways teams in discussion with Ward members have analysed the requests from local residents and undertaken some preliminary feasibility work on a provisional list of potential projects. That work has enabled the identification of a list of schemes, which can be implemented in 2012/13.

Recommendations:

That the Assembly:

- Notes the current budgetary position regarding funding availability.
- Receives a verbal update report concerning proposals to amend the hours of operation of the Duke Street bus gate.
- Notes the progress being made with the scheme on East Bank Road and notes the entry of the scheme into the Amey design and build programme.
- Notes the need for ward nominations for small scheme improvements to a total cost of £5,000 per ward.
- Notes that as part of the Streets Ahead Contract, the Manor Estate, Base Green and Wybourn zones are programmed to be improved in 2013.
- Notes that the Woodthorpe 20 mph speed limit zone will be funded from strategic resources in the calendar years 2013/2014.

Background Papers:

None

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial implications No
Legal implications Yes – Deborah Eaton
Equality of Opportunity implications No
Tackling Health Inequalities implications No
Human rights implications No
Environmental and Sustainability implications No
Economic impact No
Community safety implications No
Human resources implications No
Property implications No

1. Summary

- 1.1 The East Community Assembly have £110,799 available for 'local highway schemes' in 2012/13,
- 1.2 The East Community Assembly has already agreed a list of schemes for implementation in 2012/13, that have been identified by local people and that contribute towards the delivery of Local Transport Plan (LTP) objectives. Residents have informed the recommendations within this report via direct requests to Transport and Highways Service, or local councillors, petitions and / or Community Assembly 'You Say' events.
- 1.3 This report contains an update on the schemes previously selected by the Assembly and which remain to be completed in 2012/13 subject to the budget limit identified above.
- 1.4 It should be noted that in 2012/2013 and beyond highway scheme costs will include a sum for maintenance as part of the Highway Maintenance Streets Ahead programme which has now commenced.

2. What does this mean for people within the East Community Assembly Area?

- 2.1 Highways schemes in the East Community Assembly area are prioritised according to child accident sites. The Assembly will fund schemes that reduce child accident rates.
- 2.2 The local highway schemes now proposed will all assist local people in using the highway in their area, both on foot and, in some cases by vehicle and will address local highway concerns, adding to improved community safety.

3. Outcomes and Sustainability

- 3.1 The funding and construction of the local highways schemes will contribute to the highways priority in the East Community Assembly Plan, to reduce the number of people killed or seriously injured on the roads, and for the highways to be cleaner, repaired and unclogged.
- 3.2 It also meets all nine of the Councils' principles as indicated in the Corporate Plan. In particular
 - Local voice – priorities influenced by local people
 - Customers as individuals – needs of individuals within communities will be considered
 - Equality of opportunity – providing for all aspects of a local community to get involved

4. Financial Summary

The total budget available to the East Assembly for the financial year 2012/13 is £110,779

5. Large Schemes Update

5.1 Duke Street Bus gate

Members have expressed a clear direction to reduce or remove the bus gate restriction on Duke Street. This is in part a response to the new development at Park Hill and the planned movement of the Grace Owen Nursery to the lower block.

A briefing note has been prepared by Transport and Highways staff to investigate and explain the effects of any changes to the hours of operation of the bus gate.

The briefing note was reviewed by the Assembly at its public meeting on the 27th September and the Assembly made an executive decision to refer this matter to Cabinet Highways Committee for a final decision to be made.

Further discussions have taken place with the chair of the Cabinet Highways Committee who has deferred a decision on this matter until further information is made available to enable a fully informed decision to be taken.

The final report will investigate 3 broad options:

1. Removing the bus gate restriction completely.
2. Reducing the hours of operation of the restriction from 12 hours to extended peak hours (as per Hillsborough bus gate)
3. Reducing the hours of the restriction to strictly peak hour operation

5.2 East Bank Road near Hurlfield Road

Scheme proposals were published as part of a consultation exercise with the residents directly affected by the proposed changes.

Comments were received back and some amendments to the proposals were made in order to remove the majority of the objections without detracting from the main aim of the scheme which is to increase pedestrian safety for young people in particular.

These negotiated changes were carried out over a period of 2-3 months. However, it was not possible to accommodate all the objections received so the outstanding objections were referred to Cabinet Highways Committee on the 8th November, 2012.

The objections to the waiting restrictions proposed on East Bank Road / Hurlfield Road were overruled in the interests of road safety and the Traffic Regulation Orders were directed to be made in accordance with the Road Traffic Regulations Act 1984.

The scheme proposals have now been issued to Amey to complete the detailed design stage and to programme the construction dates for the work. A copy of the approved scheme is hereby attached.

5.3 Continuation of the rotation of the Speed Indication Devices

The speed indication devices have been well received all across the City and they have provided the necessary evidence base in areas where traffic speeds are a concern.

The rotation of these devices will continue and be carried out by the newly appointed highway maintenance provider, Amey.

5.4 Strategic 20mph Zone

At the meeting of the Cabinet Highways Committee on the 13th September 2012 the proposed Woodthorpe 20 mph zone was approved for construction within the East Assembly area in 2013/14.

The Traffic Regulation Order was advertised on the 9th November, 2012 and the objection period closed on the 7th December, 2012. Objections have been received and these will need to be referred to Cabinet Highways Committee for a final decision.

The construction of the Woodthorpe 20mph zone is one of the first of only 2 zones to be constructed in 2013 but presently the construction start date is not known.

5.5 Streets Ahead Programme 2013

In the first full year of the Streets Ahead project, members of the Assembly should note that the following zones within the Assembly area are programmed for improvement in 2013

- 5.5.1 Zone B66 Manor zone
- 5.5.2 Zone B69 Base Green Zone
- 5.5.3 Zone B65 Wybourn Zone

The dates of the zone treatment can be found at

<https://www.sheffield.gov.uk/roads/works/schemes/streetsaheadproject.html>

Discussions are taking place with the Highways Maintenance Client about co-ordinating the zone treatment with the public realm improvements funded by Guinness. There are very clear benefits in maximising the value of a single construction visit and thereby minimising the inconvenience caused to residents during the course of the planned improvements.

6. Small Schemes Update

Small schemes will be nominated by ward members from the full list of requests for their ward up to the value of £5000. Priority will be given to small schemes that have the largest community benefit and are located at accident sites

In order to maximise the advantage of the Streets Ahead Programme it is recommended that the nominations made complement the emerging 5 year highways maintenance programme.

Central Assembly requested that a number of traffic regulations are made on their behalf. Objections to some of the orders have been received but others can now be confirmed and issued to Amey.

The following restrictions have now been passed to Amey for implementation:

- Europa Court - no parking restrictions
- Industry Road - no parking restrictions
- Lumley Street - no parking restrictions
- Pearce Walk - no parking restrictions
- Waverley Lane - provision of warning sign

Objections to the following orders have been received and now need to be addressed.

- Britannia Road - remove existing double yellow lines
- Finchwell Road – no parking restrictions
- Medlock Close – no parking restrictions
- Yew Tree Drive.- no parking restrictions

7. Relevant Implications

The Council, as the Highway Authority for Sheffield, has powers under Part V of the Highways Act 1980 to implement the improvements requested in this report. This funding is allocated from the Council's Local Transport Plan budget provided by central government and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

The Director of Neighbourhood Renewal and Partnerships in consultation with the Head of Transport, Traffic & Parking Services and the Director of Legal Services has confirmed this is an approved use of LTP funds.

The Head of Transport, Traffic and Parking Services has authority to design and build the projects now identified as part of the Council's overall transport capital programme.

There are direct equality implications in that all of the recommended proposals are geared to the needs of pedestrians and other users who might have mobility problems (wheelchair users; mobility scooters; prams). The proposals in themselves are intended to assist all members of the local community regardless of gender or ethnic origin.

8. Alternative Options and Public Consultation

The programme of local highway schemes can be updated and added to as the year progresses, reflecting new priorities identified by local people. The full list of requests for local highway schemes in the East Community Assembly can be found in a new Register, now available on the Council's website. This register will act as the central source of all requests for projects which will be assessed by Transport & Highways staff for feasibility and then provides the basis for selecting future schemes in partnership with the local community and reflecting the Assembly's Community Plan.

Consultation with local residents on individual schemes will continue to be an important way of looking at specific problems within approved schemes. Each of the schemes now submitted for approval will be the subject of a separate detailed public consultation process, as part of the normal design process, to ensure local people are comfortable with the proposals and to address anything else that arises.

9. Reasons for Recommendations

The Community Assembly and Transport and Highways teams have analysed the requests from local residents and undertaken some preliminary feasibility work on a provisional list of potential projects.

That work has enabled the identification of a programme of schemes, which can be largely delivered in 2011/12 and with the budget now identified

10. Recommendations

That the Assembly:

- Notes the current budgetary position regarding funding availability
- Receives a verbal update report concerning proposals to amend the hours of operation of the Duke Street bus gate
- Notes the progress being made with the scheme on East Bank Road and notes the entry of the scheme into the Amey design and build programme.
- Notes the need for any outstanding ward nominations for small scheme improvements to a total cost of £5,000 per ward.
- Notes that as part of the Streets Ahead Contract, the Manor Estate, Base Green and Wybourn zones are programmed to be improved in 2013.
- Notes that the Woodthorpe 20 mph speed limit zone will be funded from strategic resources in the calendar years 2013/2014.

Andy Mckie
East Community Assembly Transport and Traffic Link Manager
December 2012

This page is intentionally left blank